

# Yolo County Flood Control & Water Conservation District

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**Board Meeting**  
**Tuesday, November 2, 2021**  
**7:00 P.M.**

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to [AB 361 \(Government Code section 54953\(e\)\)](#).

Teleconference Options to join GoToMeeting:

**YCFC&WCD Board of Directors Meeting**  
Tuesday, November 2, 2021 7:00 PM - 9:00 PM (PDT)

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Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of COVID-19, please consider the following:

1. You are strongly encouraged to observe the live stream of the Yolo County Flood Control & Water Conservation District Board of Directors' meeting (see details above).
2. If you are joining the meeting via GoToMeeting and wish to make a comment on an item, please provide your comment in the chat box to "YCFC&WCD Board of Directors". You will be called by name or phone number when it is your turn to comment.
3. If you choose not to observe the Board of Directors' meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Monday, November 1, 2021. Please submit your comment to Christina Cobey at [ccobey@ycfcwcd.org](mailto:ccobey@ycfcwcd.org) to place your comment into the Board meeting record.
4. If you are watching/listening to the live stream of the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment to Kristin Sicke at [ksicke@ycfcwcd.org](mailto:ksicke@ycfcwcd.org). Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection by scheduling an appointment with Christina Cobey at (530) 662-0265 or [ccobey@ycfcwcd.org](mailto:ccobey@ycfcwcd.org).

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Christina Cobey. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

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## AGENDA

- 7:00 1. Consideration: Re-authorize Teleconference Meetings as a Result of the COVID-19 Emergency
- 7:05 2. Consideration: Adoption of the October 5, 2021 Regular Board Meeting Minutes
- 7:07 3. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances, opportunity for public comment on non-agenda items
- 7:12 4. Consideration: Adding Items to the Posted Agenda  
In order to add an item to the agenda, it must fit one of the following categories:  
a) A majority determination that an emergency (as defined by the Brown Act) exists; or  
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:15 5. Director's Report: Report on meetings and conferences attended during the prior month on behalf of the District
- 7:20 6. Attorney's Report: Report on legal matters of concern to the District
- 7:25 7. General Manager's Report: Report regarding current general activities and projects of the District  
a) Operations, Maintenance, and Water Conditions  
b) Financial Report  
c) Capital Improvement Program  
d) YSGA Update  
e) General Activities  
f) Upcoming Events
- 7:45 8. General Discussion: Opportunity for clarification or additional information request
- 7:50 9. Consideration: Consider the approval and the payment of bills



YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT  
AGENDA REPORT

MEETING DATE: November 2, 2021

ITEM #: 1

SUBJECT: Consideration: Re-authorize Teleconference Meetings as a Result of the COVID-19 Emergency

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
PREPARED BY: Kristin Sicke  
APPROVED BY: Kristin Sicke

ATTACHMENT  YES  NO  
 DIRECTION

INFORMATION  
 ACTION:  MOTION  
 RESOLUTION

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**BACKGROUND:**

Yolo County health officer has recommended that local government boards, commissions, and councils continue to meet remotely given the continued threat of COVID-19. Assembly Bill 361 passed in September 2021, which allows virtual board meetings to continue until January 1, 2024. In order to meet remotely, government agencies must make findings every 30 days that the existing state of emergency continues to directly impact the ability of the members to meet in person, or state officials continue to impose or recommend measures to promote social distancing.

**RECOMMENDATION:**

Staff recommend that the Board 1) find that, as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees; and 2) hold meetings by teleconference as authorized by subdivision (e)(1)(C) of Section 54953 of the Government Code.

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT  
AGENDA REPORT

MEETING DATE: November 2, 2021

ITEM #: 2

SUBJECT: Consideration: Adoption of the October 5, 2021 Regular Board Meeting Minutes

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
APPROVED BY: Kristin Sicke

ATTACHMENT  YES  NO  
 DIRECTION

INFORMATION  
 ACTION:  MOTION  
 RESOLUTION

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**BACKGROUND:**

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public on the District's website and at the District office prior to their approval.

Staff request the Directors call the Yolo County Flood Control & Water Conservation District (District) office if a correction is needed to be made to the draft minutes to clarify a substantial point or to correct content. Staff will then have time to make the appropriate change(s) and submit the revised draft for review to the Board and the public at the Board meeting.

**RECOMMENDATION:**

District staff recommend the adoption of the attached minutes with any corrections.



Y O L O C O U N T Y

FLOOD CONTROL &  
WATER CONSERVATION  
DISTRICT

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## **BOARD MEETING MINUTES**

**Tuesday, October 5, 2021, 7:00 PM**

**YCFC&WCD Offices  
34274 State Highway 16  
Woodland, CA 95695**

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Due to the threat of COVID-19 and pursuant to the [AB 361 \(Government Code section 54953\(e\)\)](#), the regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was agendized to allow Board members, staff, and the public to participate in the meeting via teleconference. The meeting was held at 7:00 p.m. on Tuesday, October 5, 2021 remotely via GoToMeeting. Chair Rominger convened the meeting. The following people were remotely in attendance:

### District Board

Bruce Rominger, Chair  
Erik Vink, Vice Chair  
Tom Barth  
Mary Kimball  
Jim Mayer

### District Staff

Kristin Sicke, General Manager  
Max Stevenson, Assistant General Manager  
Andrew Ramos, Legal Counsel

### Members of the Public

Jim Barrett  
Cork McIsaac  
Erica Pastor  
Lee Smith  
Shane Tucker

**1. CONSIDERATION: Authorize Teleconference Meetings as a Result of COVID-19 Emergency**

District staff recommended the Board find that, as a result of the COVID-19 emergency, meeting in person would present imminent risks to health and safety of attendees and recommend the Board hold meetings by teleconference as authorized by Section 54953 (e)(1)(C) of Government Code.

M/S/C found that, as a result of the COVID-19 emergency, meeting in person would present imminent risks to health and safety of attendees and as authorized by Government Code Section 54953 (e)(1)(C) meetings will be held by teleconference.

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

**2. CONSIDERATION: Approval of Minutes**

M/S/C approved the minutes of the September 7, 2021 regular Board meeting.

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

**3. OPEN FORUM**

There were no comments during the open forum.

**4. CONSIDERATION: Adding Items to the Posted Agenda**

There were no changes made to the agenda.

**5. CONSIDERATION: Review of Fiscal Year 2020/2021 Independent Audit**

General Manager Sicke introduced Erica Pastor, partner of Mann, Urutia, Nelson, CPAs & Associates, LLP (MUN CPAs). Pastor reviewed the requirements for an independent audit (Audit) and stated that the audit resulted in a clean unqualified report for the District. She then reviewed the highlights of Fiscal Year (FY) 2020/2021 Independent Audit, including any significant changes from FY 2019/2020. Pastor reported there were no material weaknesses, significant deficiencies, or compliance exceptions, and that there was only 1 adjustment made during the audit.

Pastor summarized her presentation detailing the four recommendations for District improvement.

Directors Vink and Kimball thanked Pastor for her presentation and the MUN CPAs team for their work as part of the District's Independent Audit. Chair Rominger also acknowledged Financial Supervisor Barbara McGriff's work as part of the Audit.

District staff recommended the Board accept the filing of the FY 2020/2021 Independent Audit. M/S/C accepted the filing of the FY 2020/2021 Independent Audit.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

## **6. DIRECTORS' REPORTS**

Director Barth reported on items discussed at the September 20, 2021 WRA/YSGA Board of Directors Meeting: 1) the Rumsey Water Users Association joined the YSGA as an Affiliated Party; 2) the YSGA Board voted to support the Buckeye Creek Recharge Project by funding up to \$10,000 in administrative and water rights expenses; and 3) the formation of an ad hoc drought contingency planning committee to inform the YSGA Board and Yolo County Board of Supervisors on near-term Management Actions related to groundwater sustainability in a drought.

Director Kimball reported on the Yolo Land Trust's A Day in the Country event at Grindstone Wines, which she enjoyed.

Director Mayer reported on upcoming NCWA meetings of interest: annual reception on October 21, recharge opportunities discussion on October 22, and in-depth scenario planning exercise on October 29, 2021.

## **7. ATTORNEY'S REPORTS**

There was no report from Legal Counsel.

## **8. GENERAL MANAGER'S REPORT**

General Manager Sicke provided reports on the following:

- a) Operations, Maintenance, and Water Conditions
- b) Financial Report Summary – Highlights from the September 30, 2021 financial statements report were quickly reviewed, and the actual FY 2021/2022 Budget was compared to the projected FY 2021/2022 Budget.
- c) YSGA Update – An overview of recent YSGA meetings and GSP-related tasks was discussed.
- d) General Activities – A list of outreach activities and projects both in-house and coordinated with other agencies was reviewed.
- e) The following upcoming events were announced:
  1. October 6: ACWA Water Management Committee Meeting (Zoom)
  2. October 6: YSGA Meeting with City of Winters to Discuss Model Results and Future Contingency Planning (GoToMeeting)
  3. October 7: ACWA Agriculture Committee Meeting (Zoom)
  4. October 7: YSGA Hungry Hollow Area Groundwater Meeting (GoToMeeting)



5. October 8: NCWA MOU Ceremony at River Garden Farms
6. October 8: WRA TC Ad Hoc Drought Task Force Meeting (GoToMeeting)
7. October 11: YSGA Special Board of Directors Meeting (GoToMeeting)
8. October 14: YSGA Meeting with Supervisor Villegas (GoToMeeting)
9. October 18: WRA/YSGA Executive Committee Meetings (GoToMeeting)
10. October 18: YSGA Presentation to City of Winters Natural Resources Commission (Zoom)
11. October 20: Cache Creek Capacity Analysis Check-in Conference Call
12. October 21: NCWA's Celebrate the Sacramento Valley (Matchbook)
13. October 22: NCWA Meeting to Discuss Groundwater Recharge on the Westside of the Valley (MS Teams)
14. October 26: Yolo County Board of Supervisors Meeting – Drought Update (Zoom)
15. October 29: NCWA 2022 “Scenario Planning” and Dry Year Review for the Sacramento Valley (MS Teams)
16. November 1: NCWA Bay-Delta Task Force Meeting (MS Teams)
17. November 29-December 2: ACWA 2021 Fall Conference (Pasadena)

**9. GENERAL DISCUSSION**

There was no general discussion.

**10. CONSIDERATION: Payment of Bills**

M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks # 60462-60475.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

**11. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

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Bruce J. Rominger, Chair

ATTEST:

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Kristin Sicke, Secretary