

Yolo County Flood Control & Water Conservation District

AGENDA Board Meeting 34274 State Highway 16 Woodland, CA 95695 Tuesday, October 4, 2011 7:00 P.M.

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, then please contact Christina Cobey at (530) 662-0265 or (530) 662-4982 fax. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

- 7:00 1. Consideration: The Board will consider adoption of the minutes of the September 6, 2011 Regular Board Meetings.
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances and opportunity for public comment on non-agenda items.
- 7:07 3. Consideration: Adding Items to the Posted Agenda.
In order to add an item to the agenda, it must fit one of the following categories:
a) A majority determination that an emergency (as defined by the Brown Act) exists; or
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10 4. Staff Report: Update on Annexation Process.
- 7:30 5. Staff Report: Information Management Program.

- 7:45 6. Directors' Reports: Each member of the Board will have the opportunity to report on meetings and conferences attended during the prior month on behalf of the District.
- 7:50 7. Attorney's Report: The District's attorney will report on the following:
a) Current legal and legislative activities.
- 8:00 8. General Manager's Report: The Board will receive a report from the General Manager or designated representatives regarding current general activities and projects of the District.
a) General Activities
b) Operations, Maintenance and Water Conditions
c) A Moment in History
- 8:10 9. General Discussion: Opportunity for Board members to ask questions for clarification, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.
- 8:13 10. Consideration: The Board will consider the approval and the payment of bills.
- 8:15 11. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control and Water Conservation District, 34274 State Highway 16, Woodland, CA on September 30, 2011.

By: _____
Christina Cobey, Administrative Assistant



Y O L O C O U N T Y

FLOOD CONTROL &
WATER CONSERVATION
DISTRICT

BOARD MEETING MINUTES

Tuesday, October 4, 2011, 7:00 PM

**YCFCWCD Offices
34274 State Highway 16
Woodland, CA 95695**

The regular meeting of the Board of Directors of the Yolo County Flood Control and Water Conservation District was held at 7:00 p.m. on Tuesday, October 4, 2011, at its regular place of business, 34274 State Highway 16, Woodland, California. Chair Rominger convened the meeting. In attendance were:

District Board

Bruce Rominger, Chair
Jim Mayer, Vice Chair
Ann Brice
Ron Tadlock
Erik Vink

District Staff

Tim O'Halloran, General Manager
Christy Barton, Assistant General Manager
Jen Reed, Project Manager
Max Stevenson, Water Resources Associate
Paul Bartkiewicz, Legal Counsel
Monique de Barruel Day, West Yost Consultant

Members of the Public

Duane Chamberlain
Dave Pratt

1. CONSIDERATION: Approval of Minutes

M/S/C approved the minutes of the September 6, 2011 Regular Board Meeting as submitted.

2. OPEN FORUM

None.

3. CONSIDERATION: Adding Items to the Posted Agenda

None.

4. STAFF REPORT: Update on Annexation Process

Chair Rominger announced that he has a conflict of interest because he has property included in the proposed annexation. Rominger turned the meeting over to Vice-chair Mayer and left the room. Vice-chair Mayer presided over the portion of the Board meeting dealing with this agenda item. At the conclusion of this agenda item, Chair Rominger returned to the Boardroom and presided over the balance of the Board meeting.

General Manager O'Halloran provided and reviewed a package of material related to the annexation. He then reviewed the District's 2010 revisions to the Annexation Policy and its fee structure.

O'Halloran reported that a review of the impacts of the annexation included a review of the District's irrigated lands that are being converted to non-agricultural uses and to groundwater, of the historical use of District water during allocated and non-allocated years, of the potential impact on water available to current District customers, of potential water sales and in-lieu tax revenues, and of the current water use on the lands proposed for annexation. Staff believes the advantages to the District and its customers more than offset any negatives impacts.

O'Halloran reviewed the sample letter, the proposed timeline and the consent form that was sent to the interested parties. O'Halloran reported due to various changes in interest the annexation is anticipated to include approximately 8,000 acres, many of which are currently served during non-allocation years. Consulting Engineer Day reported that one of the two parties previously indicating an interest is going to withdraw his request and another plans to modify his request.

Day briefly reviewed the Local Agency Formation Commission (LAFCO) process and the District's next steps. The legal descriptions will need to be developed for the interested parties who consent to the annexation and pay their applicable fees.

O'Halloran requested any concerns of the Board regarding the proposed annexation. Hearing none, he reported that the District intends to file a Notice of Intention regarding the proposed annexation with LAFCO this month and to present a supporting resolution required by LAFCO to the Board for consideration at the November Board meeting.

O'Halloran reported that the fact sheet that was provided to the interested parties will be updated and

that a memo will be created to address why the District supports the annexation request.

5. STAFF REPORT: Information Management Program

General Manager O'Halloran reported on the District's Information Management Program. He noted that a water district's information management program should embrace the concepts that the water district is a resource manager, not simply a water purveyor; that establishing and maintaining credibility is critical to the protection of water rights; and that it is not who has the data that is important, but who understands the data.

O'Halloran reviewed the types of information that the District manages, what is available, how it is available, and how it could be used.

O'Halloran would like the Board to consider future adoption of an Information Management Policy statement that defines the purposes and benefits (such as work efficiency, transparency, and accessibility) of an information management program.

6. DIRECTORS' REPORTS

Director Mayer reported on a Water Resources Association of Yolo County (WRA) meeting. He noted that the WRA is funding an effort to pull together all the available information and entities working on weed control in the Cache Creek watershed, in an attempt to get the work focused on the highest priority areas.

Director Brice reported that Association of California Water Agencies (ACWA) Region IV is sponsoring a bus tour of the Yolo Bypass Flood Management Systems on October 13, 2011. The tour will include the Fremont Weir, the Cache Creek Settling Basin, downstream through the Bypass to the Yolo Bypass Wildlife Area and include excellent speakers to address various concerns regarding the Bypass and its influence on the area.

7. ATTORNEY'S REPORT

Legal Counsel Bartkiewicz reported that he is working with NCWA and ACWA regarding the Delta Plan.

8. GENERAL MANAGER'S REPORT

General Manager O'Halloran reported on the following:

a) General Activities

An email invitation to the ACWA Region IV tour of the Yolo Bypass will be forwarded to the Board.

The planned Board retreat will be rescheduled to early December to allow better preparation and for a more productive meeting. O'Halloran will meet with various staff and customers regarding the District prior to the retreat. Director Brice is amenable to having the retreat at her house; and Consultant Lon House has agreed to speak during the retreat's luncheon.

b) Operations, Maintenance and Water Conditions

Staff is checking with customers regarding their intent for continued use of irrigation water. The timing for the end of the season may depend heavily on the impact of the upcoming forecast storm; nevertheless the end of the season is approaching.

Field Supervisor Espinoza is preparing for winter operations, organizing the list of maintenance and capital jobs that will be completed in-house.

A major future capital job will be the repair of the Moore Siphon. At this point West Yost has been hired to assess the facilities and develop options regarding the repair and/or replacement. This project may not be required at this time, but the District should be ready to move forward, if needed.

c) **A Moment in History**

As a sample of some of the historic documents found in the District's files, a copy of the Yolo Water and Power Company report *Summary Report of Flood Conditions – Cache Creek from February 1st to 10th, 1915* was presented to the Board members. O'Halloran pointed out a couple of items of particular interest within the report.

9. GENERAL DISCUSSION

Director Vink asked if the date for the District's BBQ had been set. O'Halloran reported that it has not been set due to conflicts with other events on the preferred dates. The date is anticipated to be in the first half of November.

10. CONSIDERATION: Payment of Bills

M/S/C approval for the following claim(s) for payment:

Yolo County Flood Control Checks: # 46108, 46156-46162

11. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Bruce J. Rominger, Chair

ATTEST:

Tim O'Halloran, Secretary

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