

# Yolo County Flood Control & Water Conservation District

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## AGENDA Board Meeting 34274 State Highway 16 Woodland, CA 95695 Tuesday, August 6, 2013 7:00 P.M.

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Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, then please contact Christina Cobey at (530) 662-0265 or (530) 662-4982 fax. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

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## AGENDA

- 7:00 1. Consideration: The Board will consider adoption of the minutes of the July 2, 2013 Regular Board Meeting.
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances and opportunity for public comment on non-agenda items.
- 7:07 3. Consideration: Adding Items to the Posted Agenda.  
In order to add an item to the agenda, it must fit one of the following categories:  
a) A majority determination that an emergency (as defined by the Brown Act) exists; or  
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10 4. Staff Report: 2013 Irrigation Season Allocation Update.
- 7:25 5. Consideration: Power Purchase Agreement (PPA) Proposal for Solar Panels.
- 7:45 6. Consideration: Willow Canal Relocation Project.
- 8:10 7. Consideration: Declaring a Portion of the Willow Canal and an Access Easement as Surplus Property.
- 8:15 8. Directors' Reports: Each member of the Board will have the opportunity to report on meetings and conferences attended during the prior month on behalf of the District

- 8:20 9. Attorney's Report: The District's attorney will report on legal matters of concern to the District.
- 8:25 10. General Manager's Report: The Board will receive a report from the General Manager or designated representatives regarding current general activities and projects of the District.  
a) Operations, Maintenance and Water Conditions  
b) General Activities
- 8:35 11. General Discussion: Opportunity for Board members to ask questions for clarification, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.
- 8:40 12. Consideration: The Board will consider the approval and the payment of bills.
- 8:45 13. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control and Water Conservation District, 34274 State Highway 16, Woodland, CA on August 2, 2013.

By: \_\_\_\_\_  
Christina Cobey, Administrative Assistant



Y O L O C O U N T Y  
FLOOD CONTROL &  
WATER CONSERVATION  
DISTRICT

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**BOARD MEETING MINUTES**  
**Tuesday, August 6, 2013, 7:00 PM**

**YCFCWCD Offices**  
**34274 State Highway 16**  
**Woodland, CA 95695**

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The regular meeting of the Board of Directors of the Yolo County Flood Control and Water Conservation District was held at 7:00 p.m. on August 6, 2013, at its regular place of business, 34274 State Highway 16, Woodland, California. Vice Chair Tadlock convened the meeting. In attendance were:

District Board

Ron Tadlock, Vice Chair  
Ann Brice  
James Mayer  
Bruce Rominger

District Staff & Consultants

Tim O'Halloran, General Manager  
Christy Barton, Assistant General Manager - Administration  
Max Stevenson, Assistant General Manager - Resources  
Katrina Gonzales, Legal Counsel

Members of the Public

Duane Chamberlain  
John McKean  
Rick Mummert  
Dave Pratt  
Jeff Roberts  
Nick Webber

**1. CONSIDERATION: Approval of Minutes**

M/S/C approved the minutes of the July 2, 2013 Regular Board Meeting as submitted.

**2. OPEN FORUM**

John McKean introduced himself as a member of the public, noting that he will be attending future Board meetings as he educates himself regarding water issues.

**3. CONSIDERATION: Adding Items to the Posted Agenda**

There were no changes.

**4. STAFF REPORT: 2013 IRRIGATION SEASON ALLOCATION UPDATE**

General Manager O'Halloran reviewed the August 6, 2013 water conditions at Indian Valley Reservoir and Clear Lake and the July 9, 2013 Water Customer Meeting. He noted that Vice Chair Tadlock and Director Rominger attended the meeting. O'Halloran reviewed the meeting noting that the current water supply, estimated demand and water allocations were discussed. At the meeting an increase in the allocation from 1.5 to 1.8 acre-feet per acre was announced. He also reviewed further discussions after the Water Customer Meeting that he had with staff, various customers and the two Directors. These discussions included the changing water conditions, probable remaining demand and further potential changes to the allocation.

O'Halloran reported that based on the current conditions (August 6) of the District's water supply and the estimated remaining demand, the District should be able to deliver water long enough to finish the rice fields that are relying on District water. Therefore, he plans to eliminate the allocation effective tomorrow. O'Halloran reported that he will hold a staff meeting tomorrow morning to announce that the allocation has been lifted and start communicating the information to customers.

As a result of a question from Director Mayer, O'Halloran reported that given the current water supply and sales that he anticipates the FY 2013/14 Budget will be short about 8% in water sales and about 5% in hydroelectric power sales. He noted that this financial forecast presumes that there will be no irrigation sales in March or April of 2014.

**5. CONSIDERATION: POWER PURCHASE AGREEMENT PROPOSED FOR SOLAR PANELS**

General Manager O'Halloran reported that this item is a follow-up to the presentation made at the May 2013 Regular Board meeting. He noted that since that meeting, staff has investigated the option of having solar panels installed on a new parking structure and determined that it was not the preferred option. O'Halloran reported that the District's legal counsel has reviewed the proposed Power Purchase Agreement (PPA).

Assistant General Manager – Resources Stevenson reviewed the proposed solar project (Project) noting that it will not cost the District for the installation, maintenance or operations. He noted that the Project has been downsized to keep from producing excess power because the District is obligated to buy 100% of the power generated. The Project will be owned and operated by HelioPower Energy Solutions (HelioPower) with the District buying the power at an approximately 20% discount from the PG&E rate. Stevenson reviewed the cash flow analysis and potential savings to the District stating the District will have options to buy the Project.

Consultant Dr. Lon House has reviewed the Project's cash flow analysis and confirmed that the assumptions used were industry standard. The Project has green energy credits available to HelioPower, which the District cannot use. After the green energy tax credits are no longer available, HelioPower may not wish to continue to own the Project and may make the conditions for acquisition of the Project more desirable for the District.

Stevenson noted that construction cannot begin until after the needed repairs to the roof have been made. The solar panels are not expected to impact future remodeling of the District office as any remodeling would not change the roof structure.

Director Rominger noted that on Page 17 of the PPA, it appears the District will be providing the property insurance for the project. The District's intent is to only insure the Project for damages caused by the District.

M/S/C approved execution of the PPA with an amendment requiring HelioPower to carry the property insurance, with the District only insuring the project for damages caused by the District.

## **6. CONSIDERATION: WILLOW CANAL RELOCATION PROJECT**

Assistant General Manager – Administration Barton reviewed the Willow Canal Relocation Project (Project) including the Board's adoption of the Initial Study/Mitigated Negative Declaration (IS/MND) with its Mitigation Monitoring Program, the filing and posting of the Notice of Determination for 30 days and the expiration of the time available to contest the IS/MND decision. The District and Bellevue North 250, LLC (Bellevue) have developed an agreement (Agreement) to describe what, where and how the Project will proceed to completion. Barton described the various components of the Agreement, noting that the quitclaim deeds and the replacement easements will be held in an escrow account and not recorded until the District has accepted the Project as complete.

Director Rominger expressed concern regarding the one-year warranty. He noted that the District needs to have the opportunity to observe the new facilities during normal irrigation operations and next year the District may not have water available for irrigation operations. The trigger for the start of the one-year warranty should not start until irrigation operations have commenced using the new canal facilities.

Jeff Roberts, Bellevue, reported that he appreciated the work of staff on the Agreement. He noted that Bellevue would agree to extending commencement of the one-year warranty period to address the District's concerns. He noted that Bellevue needs the signed Agreement as soon as possible to order the materials needed for the Project because there is a 30 to 45 day lag time on delivery of the

materials. He noted that part of the Project land is within the City of Winters (City). Bellevue is currently going through the Local Agency Formation Commission (LAFCo) and working with the City to annex the remaining lands into the City.

O'Halloran noted that if the land was to be developed in the future, the District would require fencing or pipelining of the canal as a safety precaution, which will be included in the easements.

M/S/C authorized the General Manager to execute the Agreement after modifying it to extend the One-Year Warranty period to assure an adequate opportunity for the District to observe the operation of the new facilities during an irrigation season.

**7. CONSIDERATION: DECLARING A PORTION OF THE WILLOW CANAL AND AN ACCESS EASEMENT AS SURPLUS PROPERTY**

Assistant General Manager – Administration Barton reported that in order to implement the easement exchanges anticipated as part of the Project, the District must determine that the easements proposed to be quitclaimed are surplus to the needs of the District and authorize their disposal. Barton delineated the location of the easements to be quitclaimed on a map.

M/S/C adopted Resolution 13.03 Authorizing the Disposal of Surplus Property by the following vote:

Ayes: Directors Brice, Mayer, Rominger and Tadlock

Noes: None

Absent: Director Vink

Abstain: None

**8. DIRECTORS' REPORTS**

Vice Chair Tadlock announced that the meeting of the Sites Reservoir Joint Powers Authority on August 7, 2013 will be followed by a tour of the proposed Sites Reservoir location.

**9. ATTORNEY'S REPORT**

Legal Counsel Gonzales introduced herself and provided a brief description of her work experience.

**10. GENERAL MANAGER'S REPORT**

General Manager O'Halloran reported on the following:

- a) Operations, Maintenance and Water Conditions

This information was provided earlier in the meeting during Item 4.

b) General Activities

Proposition 84 Grant – The Westside Integrated Regional Water Management (IRWM) group submitted a \$9.5 million application to the California Department of Water Resources for Proposition 84 Round 2 implementation funding. The District’s portion of the application (\$1.2 million) to fund an Abandoned Well Incentive Program (Program) was provisionally approved. The Program will provide for social health and safety by not only protecting against people falling into open abandoned wells, but also protecting against groundwater contamination via open abandoned wells.

Agricultural Water Management Plan – An Agricultural Water Management Plan (Plan) is being developed by MBK Engineers in coordination with District staff and will be brought to the Board for consideration and adoption. It will meet the requirements for the Plan as described by SBX7-7. However, the Plan is required to be updated in 2015, and at that time, Staff intends to develop a more robust Plan.

Federal Energy Regulatory Commission (FERC) Meeting – General Manager O’Halloran, Assistant General Manager – Administration Barton, Project Manager Reed and Facilities Supervisor Lopez met in San Francisco with FERC Regional Director Finucane and his staff in order to become acquainted and build a working relationship, to provide an overview of the District and to review a number of FERC related issues that the District is addressing. The issues include the Operational Dam Safety Plan, the Sixth Part 12D Independent Inspection, and the appropriate review of the seismic study recently completed.

Water Resources Technician III – A new employee, Aaron Gurecki, has been hired and begun work in the Water Resources Division.

Announcements included the following events:

August 7 & 8 – Sites Reservoir Joint Power Authority meeting and tour

August 14 – Yolo County Fair Gala Event

September 8 - Yolo Land Trust “A Day in the Country” at the Taber Ranch Vineyard and Event Center

**11) GENERAL DISCUSSION**

There was none.

**12) CONSIDERATION: Payment of Bills**

M/S/C approval for the following claim(s) for payment:

Yolo County Flood Control Checks: # 48803-48815

**13) ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

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Ron Tadlock, Vice Chair

ATTEST:

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Tim O'Halloran, Secretary