

Yolo County Flood Control & Water Conservation District

Board Meeting
34274 State Highway 16
Woodland, CA 95695
Tuesday, June 4, 2019
7:00 P.M.

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Christina Cobey at (530) 662-0265 or info@ycfcwcd.org. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

- 7:00 1. Consideration: Adoption of the May 14, 2019 Regular Board Meeting Minutes
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances, opportunity for public comment on non-agenda items
- 7:07 3. Consideration: Adding Items to the Posted Agenda
In order to add an item to the agenda, it must fit one of the following categories:
a) A majority determination that an emergency (as defined by the Brown Act) exists; or
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10 4. Consideration: Moore Siphon Catastrophic Failure Emergency Project
- 7:40 5. Consideration: Resolution to Nominate Kristin Sicke to ACWA Region 4 Board
- 7:45 6. Directors' Reports: Report on meetings and conferences attended during the prior month on behalf of the District
- 7:50 7. Attorney's Report: Report on legal matters of concern to the District

- 7:55 8. General Manager’s Report: Report regarding current general activities and projects of the District
- a) Operations, Maintenance, and Water Conditions
 - b) Financial Report
 - c) General Activities
 - d) Upcoming Events
- 8:10 9. General Discussion: Opportunity for clarification or additional information request
- 8:15 10. Consideration: Consider the approval and the payment of bills
- 8:20 11. Closed Session: Conference with Legal Counsel – Anticipated Litigation (Government Code § 54954.5(c))
- Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): 50 potential cases
- 8:40 12. Closed Session Report: Report action and vote, if any taken, in Closed Session
- 8:45 13. Adjourn

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Public comment on items within the Board’s jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control & Water Conservation District, 34274 State Highway 16, Woodland, CA on May 31, 2019.

By: _____
Christina Cobey, Administrative Assistant

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT
AGENDA REPORT

MEETING DATE: June 4, 2019

ITEM #: 1

SUBJECT: Consideration: Adoption of the May 14, 2019 Regular Board Meeting Minutes

INITIATED OR BOARD

COORDINATED OR

REQUESTED BY: STAFF

APPROVED BY: Tim O'Halloran

OTHER _____

ATTACHMENT YES NO

INFORMATION

DIRECTION

ACTION:

MOTION

RESOLUTION

BACKGROUND:

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public at the Board meeting prior to their approval.

Staff request the Directors call the Yolo County Flood Control & Water Conservation District (District) office if a correction is needed to be made to the draft minutes to clarify a substantial point or to correct content. Staff will then have time to make the appropriate change(s) and submit the revised draft for review to the Board and the public at the Board meeting.

RECOMMENDATION:

District staff recommend the adoption of the attached minutes with any corrections.



Y O L O C O U N T Y

FLOOD CONTROL &
WATER CONSERVATION
DISTRICT

BOARD MEETING MINUTES

Tuesday, May 14, 2019, 7:00 PM

**YCFC&WCD Offices
34274 State Highway 16
Woodland, CA 95695**

The regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was held at 7:00 p.m. on Tuesday, May 14, 2019, at its regular place of business, 34274 State Highway 16, Woodland, California. Vice Chair Mayer convened the meeting. The following people were in attendance:

District Board

Tom Barth, Chair
Mary Kimball
Jim Mayer
Bruce Rominger

District Staff

Tim O'Halloran, General Manager
Max Stevenson, Assistant General Manager
Kristin Sicke, Assistant General Manager
Ryan Bezerra, Legal Counsel

Members of the Public

Jim Barrett
Dave Pratt
Micah Swann

1. CONSIDERATION: Approval of Minutes

M/S/C approved the minutes of the April 2, 2019 regular Board meeting and April 23, 2019 special Board meeting as submitted.

Ayes: Directors Kimball, Mayer, and Rominger

Noes: None

Absent: Directors Barth and Vink

Abstain: None

2. OPEN FORUM

Jim Barrett let the Board of Directors know that it has been 40 years since the Moore Dam Wildlife Habitat was established.

3. CONSIDERATION: Adding Items to the Posted Agenda

There were no changes made to the agenda.

4. PRESENTATION: An Integrated Approach to Basin-Scale Water Quality Modeling in Clear Lake

General Manager O'Halloran introduced UC Davis Ph.D. Water Resources Engineering student Micah Swann. Swann provided a quick summary of the sedimentation survey that UC Davis was conducting at Indian Valley Reservoir (Reservoir). In November 2018, UC Davis researchers began a bathymetric survey to quantify the existing amount of sediment that has been deposited on the bottom of the Reservoir. The results of the combined bathymetric and side scan sonar units will generate a reservoir storage table estimate for the District to compare with the existing stage-storage curve. Swann reported that UC Davis plans to return to Reservoir in six months to conduct another survey that would result in sediment accumulation rates.

Swann continued to discuss UC Davis's efforts in monitoring Clear Lake's (Lake) water quality conditions. As specified in Assembly Bill 707, UC Davis was selected to conduct research toward the rehabilitation of Clear Lake. The Lake is subject to eutrophication because of high concentrations of nutrients, which presents severe challenges for water purveyors, tribal entities, and communities served by the Lake, such as Yolo County farmers. Swann reported that six water quality stations (or moorings) were deployed in the Lake to monitor temperature and dissolved oxygen levels. In addition, three stream turbidity stations were deployed in co-location with the California Department of Water Resources (DWR) flow gauging stations on Middle Creek, Scott's Creek, and Kelsey Creek. Swann discussed the existing coordination efforts with Lake County staff, tribal members, state and federal agency personnel, non-profit participants, and other stakeholders. Swann reported that UC Davis would be submitting a report to the legislature outlining recommendations for the rehabilitation of Clear Lake.

Director Kimball asked how long UC Davis's study was, and Swann informed the Board that they were funded for three years.

Assistant General Manager Stevenson inquired whether they were coordinating with the implementation of the Middle Creek Restoration Project as phosphorus loading may be improved with that project. Swann replied that he believes internal loadings are the main driver of high dissolved oxygen, not external loadings.

Director Mayer asked if there was any early evidence of elevated erosion rates from the impact of the 2018 fires. Swann reported that there has not been much evidence of water quality impairment from the fires.

5. CONSIDERATION: Adoption of Fiscal Year 2019/2020 District Budget and Discussion of District Priorities

General Manager O'Halloran reviewed the proposed Budget for Fiscal Year (FY) 2019/2020, which began May 1, 2019. O'Halloran introduced the Budget as the District's planning and financial control document and highlighted the agricultural water rates as the primary driver, which were based on the rate schedule set in 2015.

O'Halloran reported the proposed FY 2019/2020 Budget was prepared by staff and reviewed and recommended by the Board's Finance Committee. O'Halloran detailed the primary difference between FY 2018/2019 and FY 2019/2020 (Budgets) by highlighting the special items of interest. Capital projects of priority for the FY 2019/2020 Budget include the Moore Siphon Replacement Project, Cache Creek Dam and Hydroelectric Plant Rehabilitation, Indian Valley Reservoir and Hydroelectric Facility Enhancements, and Capay Dam Inflatable Bladder Replacement and Headgate Improvements. O'Halloran continued to list the major non-capital initiatives for FY 2019/2020 Budget, which include SGMA implementation, FloodSAFE Yolo 2.0, Federal Energy Regulatory Commission (FERC) Part 12D, Senate Bill 88 and Senate Bill X7-7 compliance, littoral water rights investigation, and annual water report.

Director Barth reported on the Finance Committee meetings, applauding staff's effort in budgeting for the items discussed at the April 23, 2019 Board workshop. Director Mayer reminded staff to keep the big picture in mind: most of the projects are essential, some are discretionary, but the relationship between them and the sequencing of events is important.

District staff recommended adoption of the proposed Operations and Maintenance and Capital Budgets for FY 2019/2020.

M/S/C adopted FY 2019/2020 Operations and Maintenance and Capital District Budgets.

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

6. DIRECTORS' REPORTS

Director Mayer reported that he had participated in the Northern California Water Agency's (NCWA) Board of Directors' meeting in April.

Director Barth reported that he had participated in the YSGA's Board Meeting in April and attended the Spring 2019 ACWA/JPIA and ACWA Conference in Monterey.

Directors Barth and Rominger reported that they had participated in a littoral water rights discussion with District staff and JRP Historical Consulting, LLC.

7. ATTORNEY'S REPORTS

Legal Counsel Bezerra provided the Board and meeting attendees with a Fact Sheet from the State Water Board that clarified groundwater recharge opportunities that were or could be considered a beneficial use.

8. GENERAL MANAGER'S REPORT

General Manager O'Halloran provided reports on the following:

- a) Operations, Maintenance, and Water Conditions
- b) Financial Report Summary – Highlights from the April 30, 2019 financial statements report were quickly reviewed and the actual FY 2018/2019 Budget was compared to the projected FY 2018/2019 Budget.
- c) General Activities – A list of outreach activities and projects both in-house and coordinated with other agencies was reviewed.
- d) The following upcoming events were announced:
 1. May 18-19: Cache Creek Sierra Club Kayaking Races, Yolo County Campground
 2. May 19: Spring Valley Duck Race, Spring Valley
 3. May 23: Capay Valley Management Area Sustainable Management Criteria Workshop
 4. May 30: Winters Rotary Club SGMA Presentation, Winters
 5. May 31: Cache Creek Dam Tour with Lake County Staff, Cache Creek Dam
 6. June 3: YSGA Executive Committee Meeting, YCFC&WCD Boardroom
 7. June 5: YSGA Working Group Meeting, YCFC&WCD Boardroom
 8. June 10: NCWA Groundwater Task Force Meeting, Yolo County Farm Bureau
 9. June 14: NCWA Water Manager's Meeting, TBD
 10. June 17: WRA/YSGA Board of Directors' Meeting, Woodland Senior & Community Center
 11. September 8: Yolo Land Trust's A Day in the Country Event, River Garden Farms
 12. December 3-6: ACWA's 2019 Fall Conference & Exhibition, San Diego

9. GENERAL DISCUSSION

There was no general discussion.

10. CONSIDERATION: Payment of Bills

M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks # 056955–056969.

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

11. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Tom Barth, Chair

ATTEST:

Tim O’Halloran, Secretary

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: June 4, 2019

ITEM #: 4

SUBJECT: Consideration: Moore Siphon Catastrophic Failure Emergency Project

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Tim O'Halloran
APPROVED BY: Tim O'Halloran

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

On May 30, 2019, a rupture was discovered in the District's Moore Siphon causing water deliveries to cease to the Moore System – the Alder, Moore, Maple, Ross, and South Fork Canals. District staff notified all water customers of the disruption in service and immediately began working to determine the scope of the problem and to identify an interim patch repair and a long-term solution. As authorized by Resolution 97.10, General Manager O'Halloran declared an emergency on May 30, 2019. District staff also notified state and federal agencies of the emergency activities and determined what permits were necessary for facilitating a timely repair.

The Moore Siphon has experienced ruptures in the past, most recently in July 2017 and temporary repairs were performed until a more permanent solution could be engineered. Following high water events that occurred February 24 – March 1, 2019 the Moore Siphon became exposed to surface flows and erosion from debris.

Staff will provide an update on the rupture and interim patch repair and will discuss the necessary long-term solution for implementation as soon as possible.

RECOMMENDATION:

District staff recommend the Board ratify the emergency declaration for repairing the Moore Siphon and adopt Resolution 19.03 Delegating Emergency Response Contract Authority to Staff. (Resolution 19.03 modifies Board meeting scheduling requirements to align with Public Contract Code §22050 and supersedes Resolution 97.10). District staff also recommend the Board reaffirm General Manager O'Halloran to represent the District staff as needed for state and federal cost recovery, if available.

RESOLUTION NO. 19.03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE YOLO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT DELEGATING EMERGENCY RESPONSE CONTRACT AUTHORITY TO STAFF

WHEREAS Public Contract Code Section 22050 authorizes the Yolo County Flood Control and Water Conservation District (“District”) Board of Directors to delegate to a designated District officer the authority to contract for necessary equipment, services, and supplies in response to an emergency, without complying with competitive bidding requirements; and

WHEREAS the District desires to implement Section 22050 and delegate this authority to its General Manager; and

WHEREAS the District has already delegated this authority to its General Manager in Resolution 97.10 and desires to align this authority with the Board meeting scheduling requirements in Section 22050.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Yolo County Flood Control and Water Conservation District as follows:

1. Pursuant to Public Contract Code Section 22050(b), the District hereby delegates to the District General Manager the authority to repair and replace public facilities and take any other directly related immediate action in response to an emergency, including procuring necessary equipment, services, and supplies, without giving public notice for bids to let contracts.
2. In exercising any authority under this resolution, the General Manager shall comply with the requirements of Public Contract Code Section 22050 and any other applicable state statutes or District ordinances, resolution, regulations, or policies, excepting that the Board of Directors shall initially review the emergency action not later than seven days after the action, or at its next regularly scheduled meeting if that meeting will occur not later than 14 days after the action, and at least every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths votes, that there is need to continue the action.
3. This resolution supersedes Resolution 97.10, which has no further effect.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Yolo County Flood Control and Water Conservation District at a meeting thereof held on June 4, 2019 by the following roll call vote:

AYES:
NOES:
ABSENT:

Signed by me after its passage this 4th day of June 2019.

Tom Barth, Chair

ATTEST:

Tim O’Halloran, Secretary

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: June 4, 2019

ITEM #: 5

SUBJECT: Consideration: Resolution to Nominate Kristin Sicke to ACWA Region 4 Board

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Tim O'Halloran
APPROVED BY: Tim O'Halloran

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

The Association of California Water Agencies (ACWA) Region 4 is comprised of five counties – Yolo, Solano, Sacramento, San Joaquin, and Stanislaus counties. The Region 4 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 4 for the 2020-2021 term. The Board is comprised of Chair, Vice Chair, and up to five Board Member positions.

Assistant General Manager Sicke is currently serving and is interested in continuing to serve on the ACWA Region 4 Board.

RECOMMENDATION:

District staff recommend Board adoption of Resolution 19.04 Placing in Nomination Kristin Sicke as a Member of the Association of California Water Agencies Region 4 Board.

RESOLUTION NO. 19.04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE YOLO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT PLACING IN NOMINATION KRISTIN SICKE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 4 BOARD

WHEREAS the Board of Directors (“Board”) of the Yolo County Flood Control and Water Conservation District (“District”) does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (“ACWA”); and

WHEREAS District Assistant General Manager Kristin Sicke has indicated a desire to continue to serve as a Board Member of ACWA Region 4.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Yolo County Flood Control and Water Conservation District does 1) place its full and unreserved support in the nomination of Kristin Sicke for the Board Member position of ACWA Region 4; and 2) hereby determine that the expenses associated with the service of Kristin Sicke in ACWA Region 4 be allowed by the Yolo County Flood Control and Water Conservation District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Yolo County Flood Control and Water Conservation District at a meeting thereof held on June 4, 2019 by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed by me after its passage this 4th day of June 2019.

Tom Barth, Chair

ATTEST:

Tim O’Halloran, Secretary

CERTIFICATION

I, Tim O'Halloran, Secretary to the Board of Directors of Yolo County Flood Control and Water Conservation District, hereby certify that the foregoing Resolution was introduced at a regular meeting of the Board of Directors of said District, held on the 4th day of June, 2019, and was adopted at that meeting by the following roll call vote:

AYES:

NOES:

ABSENT:

ATTEST:

Tim O'Halloran, Secretary to the Board of Directors
Yolo County Flood Control and Water Conservation District



THE ROLE OF THE REGIONS

Mission: *ACWA Regions will provide the grassroots support to advance ACWA's legislative and regulatory agenda.*

Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

The primary charge of regions:

- I. To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- II. To provide the local outreach organization (grassroots support) necessary to advance ACWA's legislative and regulatory priorities as determined by ACWA policy through the Board, State Legislative, Federal Affairs, or other policy committees.
- III. To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- IV. To assist with association membership recruitment at the regional level.
- V. To take positions recommending specific action to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions. ***Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.***

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair:

- Serves as Region representative to the ACWA Board of Directors at six meetings per year, and periodic chair, vice chair meetings.
- Is a member of ACWA's Outreach Program, and encourages involvement.
 - ⇒ Appoints Outreach Contact to help lead outreach effort within the region.
- Presides over all Region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA president regarding regional appointment to all ACWA committees.
- Selects representatives to serve on the region's nominating committee.
- Facilitates communication from the regional board and region members to the ACWA Board and staff.

Region Vice Chair:

- Serves as Region representative to the ACWA Board of Directors at six meetings per year, and periodic chair, vice chair meetings.
- In the absence of the chair and in partnership with the chair, exercises the powers and performs duties of the region between region activities.
- Is a member of ACWA's Outreach Program, and encourages involvement.
- Makes joint recommendations to the ACWA president regarding regional appointment to all ACWA committees.

Region Board Member:

- Serves as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.

ACWA REGION 4

RULES & REGULATIONS

Region Board Composition:

The region shall elect its chair and vice chair to the Association's Board of Directors as provided in Article IV, Section 1(b) of ACWA's Bylaws, and elect five (5) region board members.

The Chair shall be authorized to appoint a secretary.

Board Responsibility:

The Region 4 Board shall have coordination and planning responsibility and can make specific policy recommendations to the Region as a whole.

Candidate Eligibility:

All ACWA public agency members are eligible to serve in region officer and board member positions based on the condition that they meet the following criteria:

- a) All candidates must represent an ACWA agency member in accordance with Article II, Section 1 (a-c) of ACWA's Bylaws on membership voting rights.
- b) All candidates must have a resolution of support signed by their agency.

Only one person from an agency can hold an elected position within the Region at the same time.

Term of Service:

Region officers and board members shall hold office for two (2) years, or until successors are elected and take office.

The newly elected region board members take office effective January 1 of the calendar year following the election.

The term for the Chair and Vice Chair shall be limited to one full two-year term.

An elected Chair or Vice Chair shall not be permitted to succeed himself / herself to that office.

Alternates:

The region board shall appoint alternates for both the region officer positions (chair and vice chair) from among the elected board members. Alternates will represent the region at meetings of the Association's Board of Directors when the chair or vice chair is unable to attend

Vacancies:

Should a vacancy occur on the region board before the end of the term, the region board shall appoint a new region board member, pending support from his/her agency.

Voting Eligibility:

In accordance with ACWA's Bylaws, only ACWA public agency members are entitled to vote during a region board election and at all region meetings.

Each agency is entitled to one vote.

Elections:

The region shall conduct its election either by mail ballot or at an in-person region meeting before September 30 of odd-numbered years. ***Please see the current region election timeline for specific dates.***

Mail ballots will be sent to the board president of each ACWA member agency and will require the Board President's signature for approval. Agency general managers will be sent copies of the ballot mailing.

In-person elections will require one designated voter for each agency, whose name must be identified in writing on the ballot.

Nominating Committee:

All nominations received for the positions of chair, vice chair and Region board members for each region shall be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the board of directors. This policy applies to nominations received in the ACWA office prior to the region election and to all nominations received from the floor at the region election.

The region chair shall appoint a nominating committee of three (3) and no more than five (5) persons to:

- a) Pursue qualified members from within the region to run for election to the region board.
- b) Review eligible nomination requests and select a slate of candidates for consideration by the voting ACWA region membership.
- c) Consider geographic diversity, agency size and focus in selecting a recommended slate of candidates.
- d) Only one individual may be nominated from a given agency to run for election to a region board.
- e) Agencies with representatives serving on region nominating committees should strive not to submit nominations for the region board from their agency.

Nominating Committee members must represent ACWA public agency members.

The nominating committee appointments shall be announced during ACWA's spring conference of the calendar year of an election.

REGION ACTIVITIES:

Region 4 will meet at least quarterly; two of those meetings to be held at the ACWA conferences.

The Region 4 Board will determine when or if nonmembers are invited to regional activities or events.

Endorsements:

- ACWA, as a statewide organization, encourages the endorsement of candidates on boards or commissions who have the potential for impacting on member agencies or the way they do business.
- For local positions, endorsement recommendations should be sent to the region in which the local board or commission is located. The region board will make its recommendation for endorsement to the ACWA Board.
- For regional positions, endorsement recommendations should be sent to each region that has a position of the territory covered within its geographic boundaries. The region boards will make their recommendations for endorsement to the ACWA Board.
- For statewide positions, endorsement recommendations should be sent to regions from which the individual being recommended resides and to all other ACWA regions. Relevant committees will be notified regarding an endorsement that pertains to its assigned areas of responsibility. Committees need to make their thoughts known to the recommending region in a timely manner. The region board will make its recommendation for endorsement to the ACWA Board.
- ACWA region boards are recommending bodies to the ACWA Board. The ACWA Board will take action for endorsement of candidates for various local, regional, or statewide boards or commissions.

Committee Recommendations and Representation:

- All regions will be given equal opportunity to recommend representatives of the region for appointment to standing and regular committees of the Association. If a region fails to provide full representation on all ACWA committees for their respective region, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term.
- At the first region board / membership meeting of the new term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication.
- **Finance Committee Service by Region Chairs / Vice Chairs:**
Regions at the first board meeting / membership meeting of the new term will designate either the chair or the vice chair to serve as the official representative of the region to ACWA's Finance Committee.

Attendance:

- **ACWA Board of Directors**
Regular attendance by ACWA Board members is expected and necessary to assure proper governance of the Association. If a region chair or vice chair misses three consecutive ACWA Board meetings, the region board shall appoint from among the existing region board a new region officer. If the region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position.
- **ACWA Committees**
If a committee chair of a standing committee misses three consecutive ACWA Board meetings, the ACWA president shall appoint a new committee chair. If any committee chair misses three consecutive committee meetings, the ACWA president shall also move to appoint a new committee chair.