

# Yolo County Flood Control & Water Conservation District

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**Board Meeting**  
**34274 State Highway 16**  
**Woodland, CA 95695**  
**Tuesday, February 4, 2020**  
**7:00 P.M.**

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Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Christina Cobey at (530) 662-0265 or [ccobey@ycfcwcd.org](mailto:ccobey@ycfcwcd.org). Requests should be made as early as possible, and at least one full business day before the start of the meeting.

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## AGENDA

- 7:00      1.      Consideration: Adoption of the January 7, 2020 Regular Board Meeting Minutes
- 7:02      2.      Open forum (Limited to five minutes): Guest introductions, unscheduled appearances, opportunity for public comment on non-agenda items
- 7:07      3.      Consideration: Adding Items to the Posted Agenda  
In order to add an item to the agenda, it must fit one of the following categories:  
a) A majority determination that an emergency (as defined by the Brown Act) exists; or  
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10      4.      Consideration: Appointment of District Representatives to Committees and Various Groups
- 7:15      5.      Consideration: Declaring the Covell Ditch Surplus Property
- 7:30      6.      Consideration: Moore Siphon Failure Emergency Repair and Replacement Project Update

- 7:45 7. Directors' Reports: Report on meetings and conferences attended during the prior month on behalf of the District
- 7:50 8. General Manager's Report: Report regarding current general activities and projects of the District
  - a) Operations, Maintenance, and Water Conditions
  - b) Financial Report
  - c) General Activities
  - d) Upcoming Events
- 8:05 9. General Discussion: Opportunity for clarification or additional information request
- 8:10 10. Consideration: Consider the approval and the payment of bills
- 8:15 11. Closed Session: Public Employee Performance Evaluation (Government Code § 54954.5(e) and 54957)  
Title: General Manager
- 8:25 12. Closed Session Report: Report action and vote, if any taken, in Closed Session
- 8:30 13. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control & Water Conservation District, 34274 State Highway 16, Woodland, CA on January 31, 2020.

By: \_\_\_\_\_  
Christina Cobey, Administrative Assistant

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT  
AGENDA REPORT

MEETING DATE: February 4, 2020

ITEM #: 1

SUBJECT: Consideration: Adoption of the January 7, 2020 Regular Board Meeting Minutes

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
APPROVED BY: Tim O'Halloran

ATTACHMENT  YES  NO  
 DIRECTION

INFORMATION  
 ACTION:  MOTION  
 RESOLUTION

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**BACKGROUND:**

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public at the Board meeting prior to their approval.

Staff request the Directors call the Yolo County Flood Control & Water Conservation District (District) office if a correction is needed to be made to the draft minutes to clarify a substantial point or to correct content. Staff will then have time to make the appropriate change(s) and submit the revised draft for review to the Board and the public at the Board meeting.

**RECOMMENDATION:**

District staff recommend the adoption of the attached minutes with any corrections.



YOLO COUNTY  
FLOOD CONTROL &  
WATER CONSERVATION  
DISTRICT

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## BOARD MEETING MINUTES

Tuesday, January 7, 2020, 7:00 PM

YCFC&WCD Offices  
34274 State Highway 16  
Woodland, CA 95695

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The regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was held at 7:00 p.m. on Tuesday, January 7, 2019, at its regular place of business, 34274 State Highway 16, Woodland, California. Chair Barth convened the meeting. The following people were in attendance:

District Board

Jim Mayer, Chair  
Mary Kimball  
Tom Barth  
Bruce Rominger  
Erik Vink

District Staff

Tim O'Halloran, General Manager  
Max Stevenson, Assistant General Manager

Members of the Public

Dave Pratt

**1. CONSIDERATION: Approval of Minutes**

M/S/C approved the minutes of the December 3, 2019 regular Board meeting as submitted.

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

**2. OPEN FORUM**

There were no comments.

**3. CONSIDERATION: Adding Items to the Posted Agenda**

There were no changes made to the agenda.

**4. CONSIDERATION: Election of Officers for 2020**

General Manager O'Halloran reviewed the Board's past policy of rotating Directors through the positions of chair and vice chair. O'Halloran stated that if the Board wished to continue that policy, the slate of officers for 2020 would be Jim Mayer as Chair, Bruce Rominger as Vice Chair, Tim O'Halloran as Secretary, and Assistant General Manager Sicke as Assistant Secretary.

M/S/C approved the election of Jim Mayer as Chair, Bruce Rominger as Vice Chair, and Tim O'Halloran as Secretary, and Kristin Sicke as Assistant Secretary.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

The Board thanked Tom Barth for his service as Chair during 2019. Jim Mayer was seated as Chair.

**5. CONSIDERATION: Temporary Permit for Diversion and Use of Water for Groundwater Recharge**

Like the 2016, 2017, 2018, and 2019 temporary permits, the 2020 permit conditions require the District quantify groundwater extraction and use and determine that the extractions are from water stored by the District and not based on other claims of right. To facilitate compliance with the "basis of right" term, Stevenson requested the Board adopt Resolution 20.01 to authorize the District to monitor groundwater use over time to confirm the volume of surface water diverted has been extracted and applied to irrigation during the 2020 irrigation season.

M/S/C adopted Resolution 20.01 to Monitor Groundwater Use During the 2020 Irrigation Season.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

**6. CONSIDERATION: Moore Siphon Failure Emergency Repair and Replacement Project Update**

General Manager O’Halloran and Assistant General Manager Stevenson provided an update on the status of the Moore Siphon Replacement Project. As of last month, all pipe sections have been delivered and all old pipe has been removed. Only 32 feet of pipe remain to be installed on the north side. The embankments of the creek have been reconstructed and the channel has been graded to pre-project conditions. The main remaining task, construction of the formed concrete inlet structure has been delayed due to inclement weather.

District staff recommended the Board declare continuation of the emergency conditions related to the Moore Siphon Failure Repair and Replacement Project.

M/S/C declared continuation of the emergency conditions related to the Moore Siphon Failure Emergency Repair and Replacement Project.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

**7. DIRECTORS’ REPORTS**

Chair Mayer reported that he attended a Northern California Water Agency’s (NCWA) Groundwater Task Force meeting in the past month. Mayer said that Groundwater Sustainability Plans submitted from Critically Over Drafted Basins will give insight into the California Department of Water Resources review of the Yolo plan. Also discussed was that neighboring basins in Southern California may be planning on using the same water for recharge.

Director Rominger reported that he attended a public meeting on flooding issue at Rolling Acres (near the Yolo County Airport).

Director Kimball reported that she met with O’Halloran on a personnel issue.

**8. GENERAL MANAGER’S REPORT**

General Manager O’Halloran provided reports on the following:

- a) Operations, Maintenance, and Water Conditions – The Water Conditions Report and hydrographs of real-time groundwater monitoring wells were reviewed.
- b) Financial Report Summary – Highlights from the December 31, 2019 financial statements report were reviewed, and the actual FY 2019/2020 Budget was compared to the projected FY 2019/2020 Budget.
- c) General Activities – A list of outreach activities and projects both in-house and coordinated with other agencies was reviewed.

d) The following upcoming events were announced:

1. IRWMP Coordinating Committee Meeting (Napa, January 8)
2. Farm Bureau Annual Meeting – Agriculturalist of the Year Tim O’Halloran (Yolo County Fairgrounds, January 16)
3. Irrigated Lands Program Presentations (Clarksburg – January 28; Winters – January 29; and Woodland - January 30)
4. NCWA Annual Meeting (Chico, March 6, 2020)

**9. GENERAL DISCUSSION**

There was no general discussion.

**10. CONSIDERATION: Payment of Bills**

M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks # 057872-057890.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

**11. CLOSED SESSION:**

Public Employee Performance Evaluation (Government Code § 54954.5(e) and 54957) Title: General Manager

**12. CLOSED SESSION REPORT:**

Chair Mayer reported that there was no reportable action taken during Closed Session.

**13. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

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Jim Mayer, Chair

ATTEST:

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Tim O’Halloran, Secretary

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: February 4, 2020

ITEM #: 4

SUBJECT: Consideration: Appointment of District Representatives to Committees and Various Groups

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
PREPARED BY: Max Stevenson  
APPROVED BY: Tim O'Halloran

ATTACHMENT:  YES  NO  
 DIRECTION

INFORMATION  
 ACTION -  MOTION  
 RESOLUTION

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PLEASE BRING THIS INFORMATION TO THE BOARD MEETING

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**BACKGROUND:**

Each year, the new Chair appoints the Board's representation to various groups and committees. Attached for your review is a draft of this year's appointment.



# DRAFT

2020

## YCFC&WCD BOARD OF DIRECTORS' ASSIGNMENTS

### Standing Committees

Finance	Vink and Barth
Infrastructure	Rominger and Kimball
Environmental Issues	Mayer and Rominger
Personnel	Mayer and Kimball
Lake Communications	Rominger and Vink
Public Education	Mayer and Vink
Yolo County 2X2	Vink and Kimball

### Other Appointments

NCWA Director/Alternate	Mayer/Vink
ACWA/JPIA Director/Alternate	Barth/Sicke
WRA/YSGA Director/Alternate	Barth/O'Halloran

<u>Vink</u>	<u>Kimball</u>	<u>Barth</u>	<u>Mayer</u>	<u>Rominger</u>
Finance	Infrastructure	Finance	Enviro	Infrastructure
Lake Public Education Yolo 2x2	Personnel Yolo 2x2	WRA/YSGA ACWA/JPIA	Personnel Public Education NCWA	Enviro Lake

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: February 4, 2020

ITEM #: 5

SUBJECT: Consideration: Declaring the Covell Ditch Surplus Property

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
PREPARED BY: Christy Barton  
APPROVED BY: Tim O'Halloran

ATTACHMENT:  YES  NO  
 DIRECTION

INFORMATION  
 ACTION -  MOTION  
 RESOLUTION

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PLEASE BRING THIS INFORMATION TO THE BOARD MEETING

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**BACKGROUND:**

In 1982, the District in conjunction with the County of Yolo (County), the City of Davis (City) and the developer Frank Liggett relocated the Covell Ditch (Ditch) from the median strip of Covell Boulevard in Davis to the northern edge of the City between Highway 113 and CR 101A/F Street. The County was involved because the project included an annexation into the City from the County. Initially it was planned that the District would utilize the Ditch to move irrigation water from the west side of the City to agricultural lands on the east side. The easements were granted to the District with the City having the maintenance responsibilities until such time as the District began to use the Ditch for irrigation purposes.

Since the District owns the easement for the Ditch, potential changes to the Ditch require District approval. The City has the operations and maintenance obligations, but it still must coordinate with the District in the event it wants to make changes to the Ditch. For example, the Ditch was rerouted at F Street, drainage culverts have been added, and the Putah Creek Council planted native trees and shrubs to facilitate educational opportunities within the Ditch.

The District will not be utilizing the Ditch for irrigation purposes. The only other interest that the District may have in the Ditch would be related to drainage issues. The City maintains not only the Ditch, but also the downstream Channel A, as shown as Exhibit A of the quit claim deed, to and including the pump station at the Willow Slough Bypass. If it were not for

the ownership of the easement, there would be no reason for the District to be involved with activities related to the Ditch.

Attached is a December 17, 2019 letter from the Dianna Jensen, Davis City Engineer, requesting the District quit claim the Ditch to the City. In order to do that, the Board must declare the Covell Ditch to be Surplus Property by resolution and authorize execution of a quit claim providing the Covell Ditch to the City of Davis.

**RECOMMENDATION**

Staff recommends that the Board adopt Resolution 20.02 Declaring the Covell Ditch Surplus to the Needs of the District and authorize execution of a quit claim of the Covell Ditch to the City of Davis.



PUBLIC WORKS --  
ENGINEERING & TRANSPORTATION DEPARTMENT

23 Russell Boulevard – Davis, California 95616

(530) 747-5846 – TDD: (530) 757-5666

[www.cityofdavis.org/city-hall/public-works-engineering-and-transportation](http://www.cityofdavis.org/city-hall/public-works-engineering-and-transportation)

December 17, 2019

Tim O'Halloran and Christy (Chris) Barton  
Yolo County Flood Control District  
34274 State Highway 16  
Woodland, CA 95695

Dear Tim and, Chris:

This letter is to formally request the Covell Ditch be quit claimed to the City of Davis. The Covell Ditch is specifically located west of Risling Court and runs along the northern perimeter of Covell Boulevard. The City of Davis currently maintains the Covell Ditch and it is our understanding the quit claim was never formally recorded to document this change in ownership and maintenance responsibility.

Please contact me at [DJensen@cityofdavis.org](mailto:DJensen@cityofdavis.org) or (530) 757-5639 if you have any questions regarding this letter or need anything further.

Sincerely,

A handwritten signature in blue ink that reads "Dianna Jensen".

Dianna Jensen  
City Engineer

**RESOLUTION NO. 20.02**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
YOLO COUNTY FLOOD CONTROL AND WATER CONSERVATION  
DISTRICT DECLARING THE COVELL DITCH AS SURPLUS REAL  
PROPERTY AND AUTHORIZING QUIT CLAIM TO THE CITY OF DAVIS**

**WHEREAS**, in 1982, the Yolo County Flood Control and Water Conservation District (“District”) in conjunction with the County of Yolo (County) and the City of Davis (City) relocated a drainage ditch along Covell Street, to the North edge of Davis, the Covell Ditch (Ditch); and

**WHEREAS**, the County’s involvement was simply to approve a necessary annexation of land to the City; and

**WHEREAS**, the District’s involvement was to hold the easements to facilitate the future use of the Ditch, if it became feasible, to move irrigation water through it to lands east of Davis; and

**WHEREAS**, the City is responsible for the operation and maintenance of the Ditch requiring coordination with the District to utilize the Ditch for irrigation purposes; and

**WHEREAS**, the District no longer intends to utilize the Ditch for irrigation purposes; and

**WHEREAS**, the City has requested that the District quit claim the Ditch to the City; and

**WHEREAS**, in accordance with Section 65-9 of the Yolo County Flood Control and Water Conservation District Act (Water Code Appendix Section 65-9) the District’s Board of Directors may authorize the sale or disposal of any interest in real and personal property that is no longer necessary to be retained for the District’s uses and purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Yolo County Flood Control and Water Conservation District declares the Covell Ditch and all District asset within and along the Covell Ditch starting at Highway 113 east to Channel A, including two F Street crossings to be surplus to the needs to the District; and

**BE IT FURTHER RESOLVED** that the Board of Directors authorizes the General Manager or his designee to negotiate with the City of Davis and to take all actions necessary to quit claim the properties hereby declared surplus to the City of Davis.

**PASSED AND ADOPTED** by the Board of Directors of the Yolo County Flood Control and Water Conservation District on the 4<sup>th</sup> day of February 2020, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

Signed and approved by me this 4th day of February 2020.

\_\_\_\_\_  
James Mayer, Chair

Attest:

\_\_\_\_\_  
Tim O'Halloran, Secretary

Recording Requested by, and When Recorded,  
Please Mail This Instrument to:

**Yolo County Flood Control &  
Water Conservation District  
34274 State Highway 16  
Woodland, CA 95695**

Official document, exempt from recording  
Fees pursuant to Gove't Code Section 27383

## **QUIT CLAIM DEED**

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT, a public agency formed under special act of the California Legislature, Grantor, hereby remises, releases and forever quit claims to the CITY OF DAVIS, a political subdivision of the State of California, Grantee, all Grantor's right, title, and interest in that certain water ditch known as the Covell Ditch and two crossings under F Street at the current location and at the location as constructed in the 1980's, including but not limited to easements and encroachment permits, which real property is more particularly described in the attached Exhibit "A" incorporated herein by this reference.

Executed this \_\_\_\_\_ day of February 2020.

**YOLO COUNTY FLOOD CONTROL &  
WATER CONSERVATION DISTRICT**

By: \_\_\_\_\_  
Tim O'Halloran, General Manager



**EXHIBIT A**





YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: February 4, 2020

ITEM #: 6

SUBJECT: Consideration: Moore Siphon Failure Emergency Repair and Replacement Project

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
PREPARED BY: Tim O'Halloran  
APPROVED BY: Tim O'Halloran

ATTACHMENT  YES  NO  
 DIRECTION

INFORMATION  
 ACTION:  MOTION  
 RESOLUTION

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**BACKGROUND:**

On May 30, 2019, a rupture was discovered in the District's Moore Siphon causing water deliveries to cease to the Moore System – the Alder, Moore, Maple, Ross, and South Fork Canals. District staff notified all water customers of the disruption in service and immediately began working to determine the scope of the problem and to identify an interim patch repair and a long-term solution. General Manager O'Halloran declared an emergency on May 30, 2019, and District staff notified state and federal agencies of the emergency activities for permitting the repair and replacement of the siphon.

Staff will provide an update on general replacement activities related to the Moore Siphon.

**RECOMMENDATION:**

District staff recommends the Board declare continuation of the emergency conditions related to the Moore Siphon Failure Emergency Repair and Replacement Project.