

# Yolo County Flood Control & Water Conservation District

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**Board Meeting**  
**34274 State Highway 16**  
**Woodland, CA 95695**  
**Tuesday, March 3, 2020**  
**7:00 P.M.**

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Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Kristin Sicke at (530) 662-0265 or [ksicke@ycfcwcd.org](mailto:ksicke@ycfcwcd.org). Requests should be made as early as possible, and at least one full business day before the start of the meeting.

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## AGENDA

- 7:00 1. Consideration: Adoption of the February 4, 2020 Regular Board Meeting Minutes
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances, opportunity for public comment on non-agenda items
- 7:07 3. Consideration: Adding Items to the Posted Agenda  
In order to add an item to the agenda, it must fit one of the following categories:  
a) A majority determination that an emergency (as defined by the Brown Act) exists; or  
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10 4. Consideration: Moore Siphon Failure Emergency Repair and Replacement Project Update
- 7:55 5. Directors' Reports: Report on meetings and conferences attended during the prior month on behalf of the District
- 8:00 6. Attorney's Report: Report on legal matters of concern to the District

- 8:05      7.      General Manager’s Report: Report regarding current general activities and projects of the District  
                          a) Operations, Maintenance, and Water Conditions  
                          b) Financial Report  
                          c) General Activities  
                          d) Upcoming Events
- 8:20      8.      General Discussion: Opportunity for clarification or additional information request
- 8:25      9.      Consideration: Consider the approval and the payment of bills
- 8:30      10.     Closed Session: Public Employee Performance Evaluation (Government Code § 54954.5(e) and 54957)  
                          Title: General Manager
- 8:45      11.     Closed Session Report: Report action and vote, if any taken, in Closed Session
- 8:50      12.     Adjourn

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Public comment on items within the Board’s jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control & Water Conservation District, 34274 State Highway 16, Woodland, CA on February 28, 2020.

By: \_\_\_\_\_  
 Christina Cobey, Administrative Assistant

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT  
AGENDA REPORT

MEETING DATE: March 3, 2020

ITEM #: 1

SUBJECT: Consideration: Adoption of the February 4, 2020 Regular Board Meeting Minutes

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
APPROVED BY: Tim O'Halloran

ATTACHMENT  YES  NO  
 DIRECTION

INFORMATION  
 ACTION:  MOTION  
 RESOLUTION

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**BACKGROUND:**

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public at the Board meeting prior to their approval.

Staff request the Directors call the Yolo County Flood Control & Water Conservation District (District) office if a correction is needed to be made to the draft minutes to clarify a substantial point or to correct content. Staff will then have time to make the appropriate change(s) and submit the revised draft for review to the Board and the public at the Board meeting.

**RECOMMENDATION:**

District staff recommend the adoption of the attached minutes with any corrections.



Y O L O C O U N T Y

FLOOD CONTROL &  
WATER CONSERVATION  
DISTRICT

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## BOARD MEETING MINUTES

Tuesday, February 4, 2020, 7:00 PM

YCFC&WCD Offices  
34274 State Highway 16  
Woodland, CA 95695

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The regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was held at 7:00 p.m. on Tuesday, February 4, 2020, at its regular place of business, 34274 State Highway 16, Woodland, California. Chair Mayer convened the meeting. The following people were in attendance:

District Board

Jim Mayer, Chair  
Tom Barth  
Mary Kimball  
Bruce Rominger  
Erik Vink

District Staff

Tim O'Halloran, General Manager  
Kristin Sicke, Assistant General Manager

Members of the Public

Jim Barrett  
Christy Barton  
Dave Pratt

**1. CONSIDERATION: Approval of Minutes**

Assistant General Manager Sicke informed the Board that the January 7, 2020 Board meeting minutes were slightly revised since originally sent to the Board on January 31, 2020. The amended minutes were provided to the Board for review, and Sicke relayed the minor grammatical changes.

M/S/C approved the minutes of the January 7, 2020 regular Board meeting as amended.

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

## **2. OPEN FORUM**

There were no comments.

## **3. CONSIDERATION: Adding Items to the Posted Agenda**

General Manager O'Halloran reported that he did not have anything to report on Closed Session Item 11: Public Employee Performance Evaluation of the General Manager (Government Code § 54954.5(e) and 54957). Chair Mayer declared the Board would need to vote on the elimination of Item 11. Director Kimball motioned to eliminate the closed session item and Director Barth seconded the motion.

M/S/C eliminated Closed Session Item 11: Public Employee Performance Evaluation of the General Manager.

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

## **4. REPORT: Appointment of District Representatives to Committees and Various Groups**

Chair Mayer reported that each year the Board's representation to various groups and committees are appointed by the District's Chair. The proposed 2020 appointments were reviewed, and General Manager O'Halloran reported that there were no changes from the 2019 appointments. Chair Mayer approved of the proposed appointments for 2020.

## **5. CONSIDERATION: Declaring the Covell Ditch Surplus Property**

Serving as the District's consultant, Christy Barton presented on the history of the District's involvement in utilizing the Covell Ditch (Ditch). Barton informed the Board that the District historically had right-of-way easements over the portion of the Ditch that ran east of Highway 113 to F Street (or County Road 101A). Barton reported that the City of Davis (City) was requesting the District quit claim the easement to the City so that all right-of-way responsibilities could be reserved back to the City.

Directors Vink and Rominger recommended District staff provide a historical map overview of Ditch easements and provide further detail on who utilized the Ditch for drainage purposes.

District staff recommended the Board adopt Resolution 20.02 Declaring the Covell Ditch as Surplus Real Property and Authorizing Quit Claim to the City of Davis.

M/S/C adopted Resolution 20.02 Declaring the Covell Ditch as Surplus Real Property and Authorizing Quit Claim to the City of Davis.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

## **6. CONSIDERATION: Moore Siphon Failure Emergency Repair and Replacement Project Update**

Assistant General Manager Sicke provided the Board with an update on construction activities related to the replacement of the Moore Siphon. The remaining work included installing the siphon inlet structure, gates, and Alder Canal drainpipe, along with completing the bank and creek restoration. Assistant General Manager Sicke reported that staff were currently working on the project budget and would provide a change order proposal at the March Board meeting. General Manager O'Halloran said that an Infrastructure Committee meeting would be scheduled before the next Board meeting to discuss the details of the change order process.

District staff recommended the Board declare continuation of the emergency conditions related to the Moore Siphon Failure Repair and Replacement Project.

M/S/C declared continuation of the emergency conditions related to the Moore Siphon Failure Emergency Repair and Replacement Project.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

## **7. DIRECTORS' REPORTS**

Chair Mayer reported he planned to attend NCWA's Board meeting on February 5, 2020 to discuss NCWA's Strategic Plan and the Governor's Water Portfolio. Director Barth reported that he plans to attend ACWA's Spring Conference in May 2020, which was planned to occur during the first week in May. The Directors discussed potentially rescheduling the May Board meeting later.

## **8. ATTORNEY'S REPORTS**

Legal Counsel Bezerra was not in attendance.

## **9. GENERAL MANAGER'S REPORT**

Assistant General Manager Sicke provided reports on the following:

- a) Operations, Maintenance, and Water Conditions
- b) Financial Report Summary – Highlights from the January 31, 2020 financial statements report were quickly reviewed, and the actual FY 2019/2020 Budget was compared to the projected FY 2019/2020 Budget.

- c) General Activities – A list of outreach activities and projects both in-house and coordinated with other agencies was reviewed.
- d) The following upcoming events were announced:
  - 1. February 5: Yolo County Financial Oversight Committee Meeting, Woodland
  - 2. February 6: Yolo Bypass Flyway Nights: Wildlife Corridors for Flood Escape in the Yolo Bypass Wildlife Area, Yolo Bypass Wildlife Area
  - 3. February 7: Indian Valley Reservoir Bathymetry Presentation, UC Davis – Ghausi Hall
  - 4. February 11-12: ACWA Water Management, Groundwater, and Agricultural Committee Meetings, Sacramento
  - 5. February 12: The Nature Conservancy’s Agility Lab, Sacramento
  - 6. February 18: WRA/YSGA Executive Committee Meetings, YCFC&WCD Boardroom
  - 7. March 3-4: GRA Conference – Groundwater Monitoring: Measurements, Management, and Applications, Monterey
  - 8. March 6: NCWA Annual Meeting, Chico
  - 9. March 11: GRA/CGC 2020 Groundwater Law and Legislation Forum, Sacramento
  - 10. March 11: Westside IRWM Coordinating Committee Meeting, Solano County Water Agency
  - 11. May 5-8: ACWA 2020 Spring Conference, Monterey

**10. GENERAL DISCUSSION**

There was no general discussion.

**11. CONSIDERATION: Payment of Bills**

M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks # 057983–057995.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

**12. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

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Jim Mayer, Chair

ATTEST:

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Tim O'Halloran, Secretary



YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: March 3, 2020

ITEM #: 4

SUBJECT: Consideration: Moore Siphon Failure Emergency Repair and Replacement Project

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
PREPARED BY: Kristin Sicke  
APPROVED BY: Tim O'Halloran

ATTACHMENT  YES  NO  
 DIRECTION

INFORMATION  
 ACTION:  MOTION  
 RESOLUTION

**BACKGROUND:**

On May 30, 2019, a rupture was discovered in the District’s Moore Siphon causing water deliveries to cease to the Moore System – the Alder, Moore, Maple, Ross, and South Fork Canals. District staff notified all water customers of the disruption in service and immediately began working to determine the scope of the problem and to identify an interim patch repair and a long-term solution. General Manager O’Halloran declared an emergency on May 30, 2019, and District staff notified state and federal agencies of the emergency activities for permitting the repair and replacement of the siphon.

Staff will provide an update on construction activities and total project costs for completing the Moore Siphon Failure Emergency Repair and Replacement Project.

**RECOMMENDATION:**

District staff recommend the Board declare continuation of the emergency conditions related to the Moore Siphon Failure Emergency Repair and Replacement Project. District staff also recommend the Board discuss and approve a change order, as necessary.